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| --- | --- | --- | --- | --- | --- |
| **First Name**  Click to type | | **Last Name**  Click to type | | | |
| **Current Street Address**  Click to type | | | | | |
| **City**  Click to type | **State** | **Zip**  Click to type | **County**  Click to type | | **Phone**  Click to type |
| **Current Employer (Or Most Recent if Unemployed)**  Click to type | | | **Service Years (From MM/YY To MM/YY)**  Click to type | | |
| **City Where You Work(ed)**  Click to type | **State** | **Zip**  Click to type | **County**  Click to type | | **HR Telephone**  Click to type |
| **Your Email Address** (for all go-forward communications)  Click to type | | **MM/YY of any previous micro-grant applications**  N/A  Click to type | | | |
| **Are you a member of the Columbus CPCU Chapter? Yes No** | | | | | |
| If No, do you agree to join the Society and the Columbus Chapter if offered an award? Yes No | | | | | |
| **Micro-Grant Amount Desired ($1,000 Max)**  **$** Click to type | **Use of Requested Micro-Grant Funds**  Course Fees & Materials Membership and/or Conference Fees OtherIf other, click to briefly describe | | | | |
| **Description.** Explain your use of requested funds and how this will advance your professional education. Include provider’s name (The Institutes, RMI, etc.), name and address, deadline to register, and website if applicable. Use a separate sheet if necessary.  Click to type | | | | | |
| **Financial Need.** This is a needs-based program; awards are based on there being no other educational funding available for your effort.Please explain below your need for this micro-grant. Use a separate sheet if necessary. | | | | | |
| Click to type | | | | | |
| **AUTHORIZATION.** I have read and understand the program details on the reverse side of this application. I authorize the Columbus CPCU Chapter to validate information provided on this application and understand the Chapter will not publicize my micro-grant request or award without my written permission. | | | | | |
| **Enter your full legal name below as your e-signature.**  Click to type | | | | **Date**  Click to type | |

**PLEASE READ PRIOR TO SUBMITTING YOUR APPLICATION**

RMI Education Micro-Grants are small, one-time, cash awards given to Members to support their risk management and insurance (RMI) educational pursuits. The educational efforts are identified by the individuals themselves, not by the Columbus CPCU Society Chapter (Chapter). They are awarded by the Chapter, and the Chapter is the sole decision-maker about which requests best meet the program’s guidelines and are most deserving of the limited funds available. Interested individuals must be a Chapter member at the time of grant award. Each grant ranges from $300 to $1,000.

The Chapter uses micro-grants to support Central Ohio RMI professionals for whom educational assistance may not be available or may have been temporarily decreased or eliminated because of unusual circumstances such as the coronavirus pandemic.

### Purpose

Columbus CPCU Society Chapter micro-grants support members’ risk management and insurance educational pursuits. They are intended for those members for whom educational assistance may not be available or may have been temporarily decreased or eliminated because of unusual or unexpected circumstances such as the coronavirus pandemic. Those members for whom no other educational assistance (such as scholarships, employer assistance, etc.) is available are also eligible.

### Objectives

* Support Chapter members whose educational pursuits have been interrupted due to a lack of funding.
* Increase the number of RMI professionals earning designations including, but not limited to the CPCU.
* Raise the visibility of the Columbus CPCU Society Chapter across the Central Ohio RMI industry.

### Micro-Grant Committee

This group is responsible for reviewing all submitted micro-grant applications. It includes Chapter Board members as well as members-at-large representing Central Ohio RMI groups and/or employers to ensure fairness and an impartial review. All decisions are at the sole discretion of the Micro-Grant Committee and are final.

### Micro-Grant Guidelines

1. Preference is given to those who are Columbus Chapter CPCU Society Members at the time of application. However, non-members may apply provided they agree to join the Chapter prior to receiving any micro-grant award.
2. Applicants should have no other educational financial assistance available for the identified RMI educational pursuit.
3. The same individual may apply up to three times in a calendar year for unique RMI educational pursuits.
4. A specific course or similar pursuit qualifies for only one micro-grant. Re-takes are not eligible.
5. Eligible pursuits include those offered by The Institutes or similar educational organizations serving the RMI industry. They do not include courses offered by colleges, universities, community colleges or any similar entity at which Title IV Federal Financial Aid is available.
6. Eligible pursuits also include membership in, or workshop/conferences offered by, recognized RMI industry organizations provided the applicant demonstrates how such activity supports their ongoing professional education.
7. Priority is given to RMI educational pursuits which ultimately result in a recognized RMI designation.
8. Applicants must live in a Central Ohio zip code and be actively working for a member of Ohio’s RMI industry. Those applicants who are currently unemployed must have worked for a member of Ohio’s RMI industry for at least one year prior to becoming unemployed.
9. The maximum amount of money awarded to any one individual over a period of two years is $1,000.
10. Awarded funds can be spent on course costs, learning materials (such as textbooks, workbooks, etc.), membership fees, workshop or webinar fees, and examination fees. They may not be spent to eliminate debt incurred prior to the funds award, travel, room and board, office supplies, or any other indirect expense of the educational pursuit.
11. Applications are accepted on a continuous basis and awards granted or denied within 3-5 weeks of receipt. The program endeavors to fund grants throughout the year, but once available funds are depleted, applicants are notified and provided with a date upon which they may reapply for future funds.
12. This is a needs-based program and, as such, awards are based on evidence that no other educational funding is available for the identified effort. To determine this, each application must be fully completed, including specific details where requested, to proceed through the review process. Incomplete applications are returned for additional attention.
13. All applicant questions can be sent to [columbuscpcu@gmail.com](mailto:columbuscpcu@gmail.com). Include “micro-grant questions” in the subject line.
14. Approved applicants receive written confirmation of their award amount. The Chapter releases actual funds once a receipt is received showing the amount expended on the educational pursuit. If a different process is required by the applicant, alternative arrangements can be made.

*The Columbus CPCU Society Chapter is a community of credentialed property and casualty insurance professionals who promote excellence through ethical behavior and continuing education. The CPCU Society is committed to providing resources, educational programs and Columbus CPCU Society Chapter leadership opportunities that attract talent and enable individuals to expand their technical insurance skills and business capabilities in order to improve the overall performance of the insurance industry while adhering to the highest ethical standards.*